

MEMBERSHIP

- Elects the Officers who lead the Union
- Vote on Ratification of the Collective Bargaining Agreement
- Reviews certain decisions (disciplinary actions, pay for President and VP if needed)



EXECUTIVE BOARD

- Operates the General Business of the Lodge
- Maintains Administrative Control of Lodge
- Manages Finances of the Lodge
- Determines Lodge Support for Grievances and Disciplinary Appeals
- Votes on Certain Other Items (reserved for joint votes of Executive Board and Institutional Trustees)
- President**
- Sets the Agenda for the Union in All Aspects to Benefit Union members
- V.P.**
- Fills in for President as needed; oversees committees; attend L/M; train Trustees
- Secretary**
- Maintains Records of Union; membership matters, etc.
- Treasurer**
- Maintains Finances of Union; accounts payable and receivable; taxes

Institutional Trustees (Art. VII)

[Elected by each Institution, not by the general membership]

WHAT TRUSTEES ARE:

Primary Duties:

- Appoint Stewards in their Facility across shifts
- Attend Executive Board meetings
- Schedule Labor Management Meetings in their Facility
- Contact the President or VP with an issue for the Union arises in their facility
- Notify the President when a member needs personal representation

Other Roles:

- Ratify President and VP employment contracts (with Exec Board)
- Ratify Proposals for By-Law Changes (with Exec Board)
- Approves irregular expenses above \$500 and payment for conference expenditures (with Exec Board)
- Approves travel expenses for Institutional Trustee attendance at Board meetings (with Exec Board)
- Approve creation of Committees by President and appointment of members
- Sit as factfinder in internal disciplinary proceedings
- Approval of interim office holders (appointed by President)

WHAT TRUSTEES ARE NOT:

Trustees are NOT elected by the general membership; they are not members of the Executive Board; they do not set agendas for Union meetings; they do not vote on the general business of the union that is not specifically identified in the FOP by-laws as involving them; they cannot require votes on agenda items; they are not entitled to attend Labor Management meetings at facilities other than their own; they are not entitled to attend tours of facilities other than their own.